**KRAMER FAMILY LIBRARY**

**DEAN CANDIDATE EVALUATION FORM**

Candidate Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your status with UCCS: Form of contact:

Student \_\_\_\_ Personal contact \_\_\_\_

Faculty \_\_\_\_ Group contact \_\_\_\_

Staff \_\_\_\_ Presentation/job talk \_\_\_\_

Library Faculty/Staff \_\_\_\_ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alumni/Community Member \_\_\_\_

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please rate candidates according to the scale and/or provide comments at the bottom.

|  |  |
| --- | --- |
|  | **candidate rating** |
|  | 5 = excellent |
|  | 4 = above average |
|  | 3 = average |
|  | 2 = below average |
|  | 1 = unacceptable |
|  | 0 = cannot determine |
| **Relevant experience and qualifications:** |  |
| * Possesses depth and breadth of experience directly related to position |  |
| * Demonstrated career accomplishments and strengths | rating: |
| * Relevancy of academic background |  |
| * Skills align with those required for position |  |
| **Leadership:** |  |
| * Demonstrates a strong commitment to advancing the excellence of the Kramer Family Library |  |
| * Demonstrates effective engagement, development, and equitable treatment of people from diverse backgrounds and with diverse abilities | rating: |
| * Demonstrates the ability to effectively respond to demands from all constituents |  |
|  |  |
| **Administrative skills:** |  |
| * Demonstrates ability to strategically and effectively manage financial and human resources |  |
| * Demonstrates support of professional development for faculty and staff | rating: |
| * Demonstrates the ability to balance day-to-day needs with long term accomplishments |  |
| * Demonstrates ability to keep commitments and meet deadlines |  |

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| --- | --- |
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|  | 3 = average |
|  | 2 = below average |
|  | 1 = unacceptable |
|  | 0 = cannot determine |
| **Communication skills:** |  |
| * Demonstrates attentive, effective listening skills |  |
| * Displays ability to recognize the feelings of others and exhibits appropriate level of composure, patience, and diplomacy | rating: |
| * Displays openness to new ideas and alternative approaches |  |
| * Provides complete, targeted answers and fosters environment of honest discussion |  |
| **Campus and community engagement:** |  |
| * Demonstrates understanding of the Kramer Family Library, its programs and people |  |
| * Demonstrates understanding of the Library’s position within and responsibility to the campus and greater community | rating: |
| * Demonstrates ability to establish positive connections |  |
| **Overall impression and recommendation:** | rating: |

|  |
| --- |
| **Comments:** |
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**Please return all evaluations to Kevin Laudner via email at** [**klaudner@uccs.edu**](mailto:klaudner@uccs.edu) **or through campus mail addressed to Kevin Laudner in the Johnson Beth-El College of Nursing and Health Sciences by 5:00 pm on Monday, November 23.**